



September 2016

Dear Parent/Carer

We have been developing our VLE (Virtual Learning Environment) for the past two years. Students have been using it in lessons at school and to access learning resources at home. The VLE now sits in place of the traditional school planner and as a result of this all independent learning is set directly on the VLE for students to access and parents to view.

As a parent/carers you have always been central in the development of our VLE and it's for this reason that, along with the student site, we have developed the **Parent Portal**. By accessing the **Parent Portal**, you will be able to view details about your child's school life such as:

- Attendance;
- Behaviour (positive and negative behaviour points);
- Consent forms (online);
- Change contact details (this can be completed online and goes directly to our admin team);
- Contact information (Admin, Learning Managers);
- Independent learning;
- Raising Stars reports;
- Safeguarding information;
- Timetables;
- Term dates;
- Uniform standards;
- What to do if...;
- Parent Pay.

You will need to use the following details to log on to your parent portal site:

Username: forename.surname (e.g. john.smith)
Password: Harrogate1234

You can access the **Parent Portal** at <http://vle.harrogatehighschool.co.uk> or by following the links on the school website. You will be asked to change your password the first time you log in.

You can also download the **Frog Timeline** app from the App Store. Once downloaded, you must enter the school URL (<http://vle.harrogatehighschool.co.uk>) and then login using your Parent Portal login and password, this allows you to quickly view the independent learning that has been set for your child. Not only is this a quick and easy way to keep informed about your child's learning but it also allows you to support them in the completion of their work.

Please do not hesitate to contact us at help@harrogatehighschool.co.uk if there are any issues with access to your **Parent Portal** or **Frog Timeline**.

Yours faithfully

Mr Lee Wilson
Assistant Head

