

ATTENDANCE EXPECTATIONS 2016-2017

Definitions of attendance

- **98% → 100% = Excellent**
- 97% = Good
- 97% = National average (no more than 5 days' absence in the whole academic year)
- 95% → 96% = Below average – needs to improve to 97%
- 94% → 91% = Causing concern
- 90% and under = Persistent absentee status (may result in legal action)

All students are expected to aim for 100% attendance.

- Minimum expectation: 97%.
- There are 190 school days in every year. 97% means that you have missed a maximum of 5 days.
- Be punctual- students are expected to be in school from 8.20am to start their VMG promptly.
- Routine medical/dental appointments should be made after school.
- Regular and punctual attendance is an essential part of academic achievement.
- Time off during term time will not be authorised except in exceptional circumstances.

A student is classified as a persistent absentee if they miss 10 per cent or more of their own possible sessions, rather than if they reach a standard threshold of absence sessions.

**Remember: all absence, whether authorised or unauthorised leads to gaps in learning.
Every day counts!**

Think twice—every day counts!

If you have any queries regarding attendance, please contact Mrs Bennett, Attendance Manager via any of the following:

The Attendance Office

Direct dial: 01423 554087

Mobile: 07960597111

Email: cbe@harrogatehighschool.co.uk

