



February 2020

Dear Parents/Carer(s)

**Invitation to Year 7 Parent and Student Consultation Evening  
Wednesday 11 March 2020, 4.00– 6.00p.m**

I write to invite you to the above mentioned consultation evening in order to provide you with the opportunity to discuss your child's progress and achievements.

Please find attached an Appointment Booking Form to help you plan your evening of appointments. Students are responsible for agreeing the time of the appointment with their subject teachers. Students will also receive a copy of this appointment sheet from their Vertical Mentor. If you wish to meet with the Year 7 Student Support Officer, Mrs McWilliams, or myself, appointments can be made by contacting the school reception (01423 548800).

It is not an expectation that you see all teachers; however, please take this opportunity to make appointments with any members of staff whom you wish to see. Likewise, staff may also request an appointment.

Yours faithfully

**Mr L Wilson**  
**Assistant Head/Lead for Year 7, 8 & KS5**