



February 2020

Dear Parent(s)/Carer(s)

**Invitation to Year 10 Parent and Student Consultation Evening
Tuesday 17 March 2020, 4.00– 6.00p.m**

I write to invite you to the above mentioned consultation evening in order to provide you with the opportunity to discuss your child's progress and achievements.

Please find attached an Appointment Booking Form to help you plan your evening of appointments. Students are responsible for agreeing the time of the appointment with their subject teachers. Students will also receive a copy of this appointment sheet from their Vertical Mentor. If you wish to meet with the Year 10 Student Support Officer, Mr N Nicholson, or Mr R Wilson, Deputy Head/Link for Year 10, appointments can be made by contacting the school reception (01423 548800).

Mrs L Reid, our Attendance Manager will also be available for appointments during the evening and will be able to offer support and guidance on ways to improve attendance if needed.

It is not an expectation that you see all teachers; however, please take this opportunity to make appointments with any members of staff whom you wish to see. Likewise, staff may also request an appointment.

Yours faithfully

Mr L Wilson
Assistant Head