



20 March 2020

Dear Parents/Carers,

I write to provide you with further advice and guidance, as a result of more recent updates from the government.

School Closure

The school will close from 2.30pm today, however will continue to remain open for vulnerable students and children of key workers, **who otherwise would be unsafe to remain at home**. Please check the attached list of key workers to see whether you fall into this category.

As per government advice: "Many parents/carers working in these critical sectors may be able to ensure their child is kept home. **Every child who can be safely cared for at home, should be.** There is no requirement for parents to send their child to school if they do not wish to do so".

Key Workers Only

Based on the above, if you feel that your child would need to attend school, please email keyworkers@harrogatehighschool.co.uk **by 6.00pm today**, to ensure that we have an accurate register of students. We appreciate that this is late notice but need to ensure safeguarding arrangements are in place for Monday. Please continue to use this key worker email address for updating us on student attendance or changes to your circumstances throughout the period of closure.

What to put in the email to us:

- Name of student and/or siblings;
- What job you do or what category of key worker you are;
- Unless your shift patterns are subject to late change, please let us know what days you will need your child/children to be in each week;
- Anything else that you feel we should know or any key questions that you have.

We will comply with GDPR and data protection policy and we will not retain the information beyond the period of school closure.

Vulnerable students

Parents/carers will already have been contacted to give the option of their child attending school, if the government guidance applies to them.

Students attending school

Students attending should arrive on Monday 23 March at 8.20am. They will need to attend in uniform but must bring a PE kit/some warm outdoor clothing. The learning for students will consist of online learning and other practical and well-being activities. Lunch will be provided for students entitled to



free school meals and students can purchase breakfast items, the usual lunch options will be available for other students to buy.

Normal school hours will apply 8.30am-2.30pm, with the opportunity to attend enrichment from 2.30pm-3.30pm.

Free School Meals

If your child is not attending school and they are **entitled to free school meals**, we will be providing a 'grab and go' lunch bag for them to **collect between 11.00am-1.00pm from Monday 23rd-Friday 27th March in the school playground**. Students should not arrive in groups, to ensure social distancing and must leave site once they've collected food items.

We are also in the process of arranging supermarket vouchers of £15 for each child entitled to free school meals. We will update you accordingly but plan to email the voucher to parents/carers weekly.

Transport

The school bus will continue to run for the week beginning Monday 23 March, but beyond that week we are currently unsure of arrangements. We will keep you up to date with further information.

Key information from the government:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers>

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision>

Contacting School

Telephone lines will not be manned throughout the school day. If there is an emergency, safeguarding leads can be contacted on 07902 340836 or 07889 725557, however all other communication should go through admin@harrogatehighschool.co.uk

Please do not hesitate to contact us, should you have any queries.

I wish you and your family all the very best in future weeks.

Yours sincerely,



Mrs Charlotte Clarke

Academy Head



The Key workers list:

Health and social care

This includes but is not limited to doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

This includes nursery and teaching staff, social workers and those specialist education professionals who must remain active during the COVID-19 response to deliver this approach.

Key public services

This includes those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services, those responsible for the management of the deceased, and journalists and broadcasters who are providing public service broadcasting.

Local and national government

This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services such as the payment of benefits, including in government agencies and arms length bodies.

Food and other necessary goods

This includes those involved in food production, processing, distribution, sale and delivery as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines).

Public safety and national security

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas.

Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.

Utilities, communication and financial services

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response, as well as key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.

