



17 November 2020

Dear parent/carer

RE: ELECTION OF PARENT GOVERNORS

I am writing to let you know that a new Local Governing Body will be established at Harrogate High School from January 2021 onwards. **Two** of the new governor roles can be elected by Harrogate High School parents.

I am therefore inviting you to stand for election as a parent governor on our new governing body

No special qualifications are needed, and the most important thing is to be prepared to play an active, constructive part in supporting the school's strategic development, and its leadership team. Training is available, and you will be provided with support and guidance, as well as access to a network of governors from across the Trust to help you in the role.

The attachments with this letter summarise the valuable work of NSAT's local governors, as well as the circumstances under which someone cannot serve as a local governor. Nominations for governor roles must be from parents, or individuals exercising parental responsibility, of a pupil currently at the school.

If you would like to stand for the parent governor role, please either:

- Complete the [online nomination form](#) OR
- Complete the **attached nomination form**. This can be returned, marked for my attention, to: governance@nsat.org.uk or enclosed in an envelope to the school **no later than Thursday 26 November**. Should you require a hard copy of the nomination form, please let the school know.

On your nomination form, you may wish to include a short personal statement (no longer than 250 words). If there are more nominations than vacancies, an election will take place. If that is necessary, your name and personal statement will be included on the ballot papers circulated to **all parents of the school**. If you are nominating another parent, please seek their prior consent.

Please note that election processes may be delayed due to the coronavirus outbreak, but we will keep all candidates informed of any necessary change in procedure.

Yours sincerely

Mrs C Clarke
Academy Head

