

Parents/Carers: what happens when your child or their teacher has to isolate?

1. If your child is isolating and ILL

- Please let school know ASAP that your child needs to isolate and if they have had a positive COVID test result, as well as when they are likely to return to school.
- They must catch up on the work missed when they are better, as is always the case if they are absent because of illness.
- Please let school know as soon as your child is well enough to do school work and we will facilitate this.

2. If your child is isolating and NOT ILL

- Your child's teachers will set up Teams meeting invitations for them at the appropriate lesson times and allow them to join their normal lessons remotely whilst their class are in these lessons.
- They will need to log in to the Microsoft Teams app on their device using their school username (email address) and password.
- Students isolating will be loaned a school laptop if they do not have one (this has to be brought back on their return to school). **Please let us know if your child does not have a laptop or other suitable device.**
- Try to ensure your child can join the Teams lessons on a device at the times they would normally have their lessons in school. If you need support, please contact:
admin@harrogatehighschool.co.uk (we can help with forgotten login details or student timetables).
- If your child does not have home internet access/wifi, we will send alternative work for them to complete (or we may be able to supply a dongle) - please let us know if this is the case.

3. If your child's TEACHER IS ISOLATING

- If your child's teacher is unwell and/or unable to teach a lesson on Teams remotely, work will be set via a cover teacher in their lesson (this cover lesson/work can still be accessed via Teams or the VLE if your child is at home isolating).
- If your child's teacher is well and able to teach from their home, they will teach the lesson to the class via Teams. Teams will be shown on the screen in their classroom.
- If your child is also isolating and well, they will be invited to join the lesson on Teams as in scenario 2.

4. If there is a full TEMPORARY SCHOOL CLOSURE

- Your child's teachers will set up Teams meeting invitations for them at the appropriate times and allow them to join their normal lessons each day remotely at the normal times.
- If a teacher is unable to teach a live lesson from home, they will ensure your child has work set for the lesson via the Teams page/the VLE for their class.
- They will need to log in to the Microsoft Teams app on their device using their school username (email address) and password.
- Wherever possible (with older students taking priority), students will be loaned a school laptop if they do not have their own/one accessible at home (this has to be returned on their return to school).
- Please try to ensure your child can join the Teams lessons on a device at the times they would normally have their lessons in school. If you need support, please contact:
admin@harrogatehighschool.co.uk (we can help with forgotten login details or student timetables).
- If your child does not have home internet access or there is no laptop available to be loaned to them, we will send alternative work for them to complete.