



# Guidance for a Successful Teams Lesson

1



Make sure you join your lesson on time

2



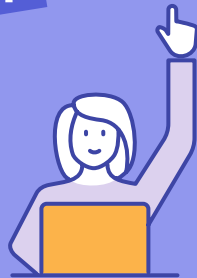
You will normally be muted – please stay muted unless your teacher asks you to unmute.

3

Cameras on please – it's much better for communication and interaction when we can see each other!



4



Raise your hand on-screen if you want to ask a question/speak.

5



Only use the chat to ask a question or respond to your teacher.

6



Participate as fully as possible in the lesson and avoid distractions. The more you put in, the more you will get out!

7

Don't leave the lesson until your teacher ends it (if you drop-out due to internet connectivity, join the meeting again via Teams).



8

The same standards of behaviour apply online as they do in class – be respectful and uphold our CARES values, please.



Courage



Aspiration



Respect



Equality



Self-control

9



Be ready to send your work to your teacher when they request it (this could be a photo of your work or an electronic document).