



RE: Changes to Behaviour and Reward Policy

Dear Parent/Carer

As we start a new academic year, we have made some slight changes to our behaviour and reward policies that we would like to explain to you.

As always, our focus on ensuring the progress of your child(ren) is central to everything we do in school and to support this, our behaviour and rewards systems in school play a pivotal role.

Rewards System

Following feedback from and consultation with students, parents and staff, the responses were very much aligned in that we want to move to more regular rewards that are focused around learning and effort. From this feedback the following reward system will be implemented with immediate effect.

Students will be able to achieve 'credits' in a variety of ways: in lessons (for producing great work/effort/making a positive contribution), through weekly 100% attendance, Praise Postcards, Department Scholar Awards and credits from various leaders in school (e.g. Head of School, SSO).

Each half term, the total credits for each student will be totaled up and there are three tiers of rewards. All totals are re-set after each half term.

- If your child is in the Top 25% for total credits for their year, they will be rewarded with the Top 25%, Top 50% and 100% rewards.
- If your child is in the Top 50% for total credits for their year, they will be rewarded with the Top 50% and 100% rewards.
- If your child is in the 100% for total credits for their year, they will be rewarded with the 100% reward.





The rewards for the year are below and further information will be sent out closer to the reward dates.

| | TOP 25% of year | TOP 50% of year | 100% of year* |
|-----|--------------------------------------|-----------------------------|-----------------------------|
| HT1 | Ticket for HHS Staff Have Got Talent | Off timetable rewards | Food Voucher |
| HT2 | Ticket for Christmas Panto | Christmas Party | Christmas Film |
| HT3 | Afternoon Tea | Film | Whole school rewards Raffle |
| HT4 | Easter egg | Off timetable rewards | Easter food voucher |
| HT5 | 5 Tickets for Spring Raffle | 3 Tickets for Spring Raffle | 1 Ticket for Easter Raffle |
| HT6 | 6 Tokens for Summer Fair | 4 Tokens for Summer Fair | 2 Tokens for Summer Fair |
| | Theme Park Reward Trip | | |

Behaviour System

Behaviour inside the classroom

Our warning system within the classroom will remain the same in terms of structure, however, the language used with our students at each warning level is being adapted to make it clearer and easier for students to understand. The following warnings will be issued for displaying negative behaviour:

First warning – issued for a first misdemeanour. Nothing recorded.

Final warning – issued for a second misdemeanour. This is your child's final opportunity to reflect on their behaviour and make the change in their behaviour that is required.

Lesson removal – third misdemeanour. Your child is withdrawn from their lesson and placed within a departmental 'matrix' room for the rest of their lesson (another class that is likely not to be the same year group).

Reintroduction of after-school detentions

With schools returning to a sense of normality, students who receive a 'lesson removal' will be placed in a 20-minute after school detention (running 2:30pm – 2:50pm in school). During this





time, students will be given the opportunity to catch up on work missed when they were removed from their lesson due to the negative behaviour displayed.

We understand that some of our students have various commitments after school including childcare; however, only in exceptional circumstances will a student's detention be moved to another date. The detentions will take place the day after the lesson removal to allow for any alternative arrangements to be made so that the detention can take place.

You will be notified of any detentions your child receives via the ClassCharts app/website (www.classcharts.com) and via email. If you have lost/forgotten your log in details – please contact the school office team (admin@harrogatehighschool.co.uk) who will be able to provide you with details.

Failure to attend an after-school detention will result in an extended detention the following day, as follows:

1. Lesson Removal = 20-minute detention following day (2:30pm – 2:50pm)
2. Failure to attend 20-minute detention = escalated to 40 minutes the following day (2:30pm – 3:10pm)*

*If a student already has a detention on the following day, the detention will be for 60 minutes (40 minutes + 20 minutes: 2:30pm – 3:30pm)

3. Failure to attend 40-minute detention = escalated to time in Reflection Room (1pm – 3:30pm)

Behaviour outside the classroom

We want to provide a safe and enjoyable experience for all of our students. Students' conduct on the corridors, in the playground, the canteen and other communal areas is of vital importance to supporting that experience. We are introducing a Code of Conduct which is highlighted below.

If a student does not follow our Code of Conduct, a caution will be issued, and parents/carers will be notified on ClassCharts. If a student accumulates 8 cautions in a week, this will automatically result in a 20-minute after-school detention the day after the 8th caution. Again, this will be communicated via ClassCharts. All cautions are re-set to zero each week.

Code of Conduct

- 1) Communicate with kindness to everyone
- 2) Respond instantly to staff instructions; first time, every time.
- 3) Respect and look after your school
- 4) Never look or use your mobile phone/headphones until off site at the end of the school day.
- 5) Walk around the school site calmly, following the one way system.





Mobile Phones/Headphones/Earphones

We completely understand the need for students to have a mobile phone with them for communication before and after school, however our stance is simple: mobile phones and headphones/earphones are not allowed to be used within school hours. A student must have their phone turned off/headphones/earphones away in their blazer or bag and out of sight.

If a student's phone/headphones/earphones are seen or heard during school hours, the student will be asked to hand over the item and it will be taken to Reception to be placed in secure storage until the end of the day, when the item will be returned (COVID-secure). There will be no further sanction for this choice.

If a student refuses to hand over the item to the member of staff requesting it, this will automatically result in a 20-minute after-school detention the following day. An SSO will be called and will request the item a second time. If the item is handed over to the SSO, the student will be able to continue with their day, but the after-school detention will remain in place, as they refused to hand over the item to the member of staff who initially requested it, which does not demonstrate respect: one of our school values.

If a student refuses to hand over the item to the SSO, they will be placed in our Reflection Room for the remainder of the day including social times (food will still be available to them) and the after-school detention remains in place.

We know that young people are far more successful when school and home work together in partnership, so we would greatly appreciate your support with reinforcing our expectations around mobile phones and headphones/earphones. If you feel your child would be too tempted to use these in school time, you may wish to keep them at home.

If you have any questions or queries regarding any of the points above, please contact me via the school office on admin@harrogatehighschool.co.uk.

Yours faithfully

Mr M Dixon
Assistant Headteacher (Student Engagement)

